

City of Warrenton  
Water Department  
(706) 465-3282

Request Granted: \_\_\_\_\_

Request Denied: \_\_\_\_\_

### WATER ADJUSTMENT REQUEST

As a courtesy to our customers, the City of Warrenton Water Department will review a customer's request for a lost water adjustment ONCE IN A TWELVE (12) MONTH PERIOD. The City of Warrenton will absorb one-half of the highest invoices associated with the leak in question, provided the following information is included and the review indicates all requirements are met:

- Leak must be repaired within one (1) month.
- Repair bills must be attached to this request.
- Lost water must exceed 5,000 gallons.

Customer is responsible to maintain full payment of balance due until request is granted or denial of request is made.

Any payments not paid by the due date will subject the account to a late penalty and/or termination of service.

To request a water adjustment on your account, please complete the following:

1. Account #: \_\_\_\_\_
2. Name: \_\_\_\_\_
3. Address: \_\_\_\_\_
4. Daytime Phone #: \_\_\_\_\_
5. Date Leak Discovered: \_\_\_\_\_
6. Location of Leak (check one):  House  Yard  Other  
(If other, please describe: \_\_\_\_\_)
7. Repair Date: \_\_\_\_\_

If you are unable to identify specific causes for high usage, please provide as much information as possible:

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NOTE: COMPLETION OF THIS FORM DOES NOT GUARANTEE A WATER ADJUSTMENT WILL BE GIVEN.

Please return this completed form with required attachments to:

City of Warrenton  
29 Edward D. Ricketson, Jr. Street  
Warrenton, GA 30828

\_\_\_\_\_  
Mary Ann Moseley, City Clerk      Date